

Press Sheet Layout Guidelines for Component Printers Supplying Printed Covers to Malloy

The following specifications must be followed for printed covers that will be bound at Malloy:

On the **head & foot** of the book an additional .125" must be allowed beyond the untrimmed edge of the signatures. This additional material is needed to facilitate our book binding process.

Please provide the following allowances:

<u>Trimmed Book Spine Height</u>	<u>Untrimmed Signature Height</u>	<u>Head Allowance</u>	<u>Foot Allowance</u>	
7.00	9.75	1.375	1.625	
7.25	9.75	1.250	1.500	
7.50	9.75	1.125	1.375	
7.75	9.75	1.000	1.250	
8.00	9.75	0.875	1.125	
8.25	9.75	0.750	1.000	
8.50	9.75	0.625	0.875	
8.75	9.75	0.500	0.750	
9.00	9.75	0.375	0.625	example on next page
9.25	9.75	0.250	0.500	
9.50	11.50	1.000	1.250	
9.75	11.50	0.875	1.125	
10.00	11.50	0.750	1.000	
10.25	11.50	0.625	0.875	
10.50	11.50	0.500	0.750	
10.75	11.50	0.375	0.625	
11.00	11.50	0.250	0.500	

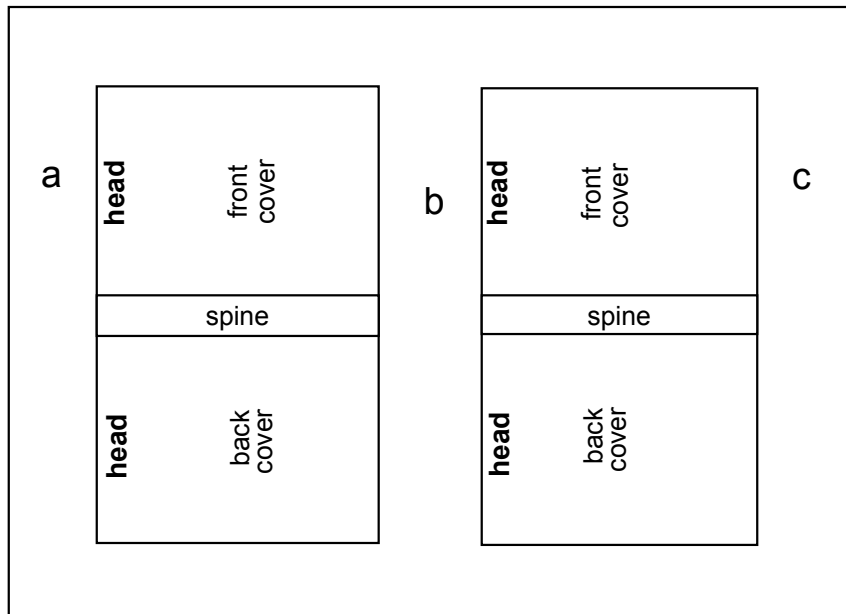
The generic formula for the head allowance is as follows:

$$\text{Head Allowance} = (((\text{untrimmed signature height} - 0.25) - \text{trimmed book spine height}) / 2) + 0.125$$

The generic formula for the foot allowance is as follows:

$$\text{Foot Allowance} = (((\text{untrimmed signature height} - 0.25) - \text{trimmed book spine height}) / 2) + 0.375$$

Printing two covers up on the same press sheet, 6" x 9" book



a - minimum dimension of .375" from the edge of the press sheet to the edge of the cover

b - minimum dimension of 1" (.375" + .625") between the untrimmed covers

c - minimum dimension of .625" from the edge of the press sheet to the edge of the cover

In addition to the dimensions shown above, please allow at least .125" on each side of the press sheet for us to trim off when squaring up the sheet.